



associates
**HOPKINS
COETZEE**
YOUR HR BUSINESS PARTNER

**INTEGRATED SOLUTION
OFFERING FOR
GENERAL WORKERS,
SUPERVISORS AND
FARM MANAGERS**



PHASE 1: GENERAL WORKERS (INCLUDING SUPERVISORS)

WORKQ FREE TO GROW
programme

WorkQ® sheds light on both the personal and work journeys of employees and enhances:

☑ Confidence

☑ Commitment

☑ Contribution

☑ Connection

(2 days)

Accredited with Services Seta (Decision number: 0101)





TECHNICAL AND SOFT
SKILLS GO HAND IN
HAND TO DELIVER THE
BEST OUTCOME



PHASE 2: SUPERVISORS

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a) TECHNICAL SKILLS Pieter Swanepoel

SUPERVISORY SKILLS PROGRAMME:

Managing quality, productivity and morale of a team
(2 days)

FOLLOW UP PROGRAMME:

- Revisiting and Capturing,
 - Labour Legislation,
 - Introduction to the Supervisor Notebook,
 - Case Studies
- (1/2 days)

b) SOFT SKILLS FREE TO GROW

LEADQ

Engage and inspire a team

Following WorkQ, LeadQ continues the process by providing Supervisors with the attitude, mindset and skillset to become active drivers of engagement in the organisation
(2 days)



PHASE 3: FARM MANAGERS

a) FARM MANAGERS AND SUPERVISORS CONVERSATIONS

During the Supervisory Skills programmes (Technical) , farm managers are invited to join the last 1 or 2 hours of each programme to engage with their Supervisors, lead by the facilitator, to motivate discussions on what the Supervisors have learned and what can be implemented. This also creates an opportunity to discuss obstacles and clear out possible miscommunication issues between Supervisors and Managers.

b) FARM MANAGERS COACHING PROGRAMME

Managing Quality, Productivity and Morale

Experience has shown that Supervisors need to be coached by their Managers after they've completed a training programme.

Managers must assist them in applying their knowledge to add value to the farm's quality, productivity and morale improvement strategies.

Our programme addresses the management skills required to develop your supervisors to their full potential.

Facilitated by Pieter Swanepoel

16-hour 3 module Programme (2 days or 4 hour sessions) OR ½ day Feedback and information session





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SUMMARY



*Contact us for a more information
and a personalised quotation
training@hopcal.co.za

HOW CAN WE HELP?

TRAINING AND DEVELOPMENT

KAREN VAN HEERDEN

karen@hopcal.col.za

RECRUITMENT & TALENT MANAGEMENT

JOHAN HOPKINS / MARGOT JULIES

recruitment@hopcal.co.za

SPECIALIZED HUMAN RESOURCE SERVICES

JOHAN HOPKINS

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